

Putnam County Public Library  
115 South 16th Street  
Unionville, MO 63565  
Regular Monthly Meeting of the Board of Trustees

January 27, 2025

President, Jane McDonald, called the meeting to order at 10 am in the library meeting room. Those present included Jane, Library Director, Christy Allen; Parliamentarian, Randal Olmstead; and Secretary, Gloria Smith. Vice President, Leatha Walsh participated by phone. Treasurer, Marge Krigbaum, was absent.

Gloria moved to accept agenda. Randal seconded. Vote: 3-0-1. (Leatha abstained since she hadn't seen agenda).

Randal moved to pay bills of \$13,733.73. Gloria seconded. Vote: 4-0-0.

Randal moved to approve both open and closed minutes from December 16, meeting. Leatha seconded. Vote: 4-0-0.

#### LIBRARIAN REPORT:

- a. The Summer Reading Program grant of \$2114, has been approved.
- b. The MFA Oil Grant for \$2000 has also been approved.
- c. Christy has applied for Dollar General grant of \$3000.
- d. 1099s and W2s are completed.
- e. Gigi Pettengill may teach excel classes.
- f. Christy has requested \$4500 from the Senior Tax Fund.
- g. Donation letters were sent to those donating more than \$250 during 2024.

#### OLD BUSINESS:

- a. John Downing completed tile repair. Leatha moved to pay him \$50. Randal seconded. Vote: 4-0-0.
- b. Christy continues to work on bids for staff room roof repair.

#### NEW BUSINESS:

- a. Christy has talked to auditor about completing last year's audit work.
- b. Christy and Monica will attend a training conference in Chillicothe, April 18. There is also a conference March 21 in Columbia.
- c. Christy pointed out County tax money received.
- d. Furnace repairs will be completed next week. Discussion was held about future furnace purchase.
- e. Pat Pittman replaced hot water heater. Christy expressed appreciation to city employees helping with water problem. Discussion has held about need for a shop vac.

The next regular meeting will be February 24, 2025, at 10 am in the library meeting room.

Gloria moved to adjourn at 10:40 am. Leatha seconded. Vote: 4-0-0.

Respectfully submitted,

Gloria Smith

Date approved\_\_\_\_\_

Putnam County Public Library  
Board of Trustees  
January 22, 2025

Library Director Christy Allen contacted the Board of Trustees about compressor and heat pump going out in back furnace. Peters quoted repair costs at \$2415. Vote response:

Jane McDonald yes  
Leatha Walsh yes  
Randal Olmstead yes  
Gloria Smith yes  
Marge Krigbaum absent

Respectfully submitted,

Gloria Smith