

Putnam County Public Library
115 South 16th Street
Unionville, MO. 63565
Regular Monthly Meeting of the Board of Trustees

President, Jane McDonald, called the meeting to order at 10 am in the library meeting room. Others present included: Library Director: Christy Allen; Vice President: Leatha Walsh; Treasurer: Marge Krigbaum; Parliamentarian: Randal Olmstead; and Secretary: Gloria Smith.

Leatha moved to approve the agenda. Gloria seconded. Vote: 5-0-0.
Randal moved to pay \$12,528.04 in bills. Marge seconded. Vote: 5-0-0.
Leatha moved to accept minutes as written. Gloria seconded. Vote: 5-0-0.

LIBRARIAN'S REPORT:

- a. Christy attended Missouri Public Library Director's meeting.
- b. Winterfest went well.
- c. Friends of the Library Candy and Craft Sale went well.
- d. Summer Reading Grant finalized at \$2114.
- e. MFA Oil Grant submitted for \$2000.
- f. Missouri Public Library Survey is complete.

OLD BUSINESS:

- a. John Downing will complete tile repair.
- b. Staffroom roof repairs continue.

NEW BUSINESS:

- a. Budget amendment:
add: \$2000 to line #6, \$500 to line #14, \$500 to line #19, subtract \$3000 from line #18.
Gloria moved. Leatha seconded. Vote 5-0-0.
- b. Budget hearing for 2025. Marge moved to accept. Leatha seconded. Vote: 5-0-0.
- c. Randal moved to go into closed session for staff evaluations at 10:26 am. Marge seconded. Vote 5-0-0. At 11:13 am Leatha moved to return to open session. Marge seconded. Vote 5-0-0.

Putnam County Public Library Board of Trustees closed session

Those present:

Library Director: Christy Allen,

President: Jane McDonald,

Vice-President: Leatha Walsh,

Treasurer: Marge Krigbaum,

Parliamentarian: Randal Olmstead,

and Secretary: Gloria Smith.

At 10:26 am, on December 16, 2024, Randal moved to go into closed session pursuant to subsections 2, 13, and 14 of Section 610.021, RSMo for staff evaluations and salary assessments. Marge seconded. Vote: 5-0-0.

Discussion followed.

At 11:13 am, Leatha moved we return to open session. Marge seconded. Vote: 5-0-0.

Gloria moved to award 4% raise to all employees beginning January 1, 2025. Circulation Librarian will be paid \$14.46 per hour; Assistant Director: \$32,760 yearly salary and Director: \$36,920 yearly salary.

Randal seconded. Vote: 5-0-0.

Randal moved to pay contracted employees \$13.75 an hour. Leatha seconded. Vote: 5-0-0. The next regular meeting will be January 27, at 10 am.

At 11:18, Gloria moved to adjourn. Leatha seconded. Vote: 5-0-0.

Respectfully submitted,

Gloria Smith