

Putnam County Public Library
Board of Trustees
July 15, 2024

President, Jane McDonald, called the regular meeting of the Board of Trustees to order on Monday, July, 15, 2024, in the library conference room, at 10 am. Those present with Jane included Vice President, Leatha Walsh, Library Director, Christy Allen, Secretary, Gloria Smith, and new board member, Randal Olmstead.

Leatha moved to approve agenda as presented. Gloria seconded. Vote 4-0-0.

Randal moved to pay bills totaling \$34,592.55. Gloria seconded. Vote 4-0-0.

Gloria moved to accept minutes as written. Leatha seconded. Vote 4-0-0.

LIBRARIAN'S REPORT:

- a. Scholastic Book Fair took in \$2124 with 40% or \$849 returned in books.
- b. Summer Reading Program received \$1400 in donations. Twenty-five adults and 88 kids participated.
- c. Central Air unit control panel has been fixed.
- d. Saturday schedule will change so employees trade off working Saturdays.

OLD BUSINESS:

- a. Required salary change to hourly has been implemented.
- b. Cabinets have been installed in staff room.
- c. Christy is checking on glass block repair.
- d. Exit repair is complete. Floor repair continues to be an issue.
- e. Still waiting on Presto-X-Pest Control.

NEW BUSINESS:

- a. Randal moved to retain board positions. Gloria seconded. Vote 4-0-0.
- b. Leatha moved for Gary Hurst to repair staff room leak. Randal seconded. Vote 4-0-0.

Next meeting will be at 10:30 am, Monday, August 19, 2024 in Library meeting room.

Gloria moved to adjourn at 10:37 am. Leatha seconded. Vote 4-0-0.

Respectfully submitted,

Gloria Smith